

# Preparatory School Registration Form



**MILLFIELD**  
Preparatory School

**Pupil's surname:**..... Boy / Girl (please circle)

First names (please underline the name generally used or give the appropriate abbreviated form):

.....

Date of birth (day, month, year):..... Place of birth:.....

Proposed date of entry: ..... Nationality:.....

Boarding or day entry:..... Passport held if not British:.....

Religious denomination:..... First Language:.....

**Pupil's home address:**.....

.....

**Father's name: Title:**..... **Forename:**..... **Surname:**.....

Address:.....

.....

Occupation:..... Nationality:.....

Employer's business name and address:.....

.....

Telephone (work):..... Marital Status:.....

Telephone (home):..... Fax number:.....

Mobile:..... Email:.....

**Mother's name: Title:**..... **Forename:**..... **Surname:**.....

Address if different from that of father:.....

.....

Occupation:..... Nationality:.....

Employer's business name and address:.....

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Telephone (work):..... Marital Status:.....

Telephone (home):..... Fax number:.....

Mobile:..... Email:.....

**Guardian** - If parents live abroad, name and address of guardian in this country (who will take full responsibility for exeats, holidays, clothes, etc., and who will in due course be required to sign an undertaking to this effect):.....

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.....

Relationship to pupil:.....

Telephone (daytime):..... Fax number:.....

Telephone (evening):..... Email:.....

Mobile:.....

**Names of other family members at Millfield Schools**

Present (Please give house name also):.....

Past (Old Millfieldians):.....

**Names and date of birth of siblings other than those noted above:**.....

.....  
.....

**Do both parents have parental responsibility for the child? Yes / No**

(If 'No' please give details here or in a covering letter):.....

.....

**Do both parents agree that the child should attend the school? Yes / No**

(If 'No' please give details here or in a covering letter):.....

.....

**Is there anyone else whose consent to the child coming to the school is required? Yes / No**

(If 'Yes' please give details here or in a covering letter):.....

.....

**Is it proposed that anyone other than the parents will pay or guarantee payment of fees? Yes / No**

(If 'Yes' please give details here or in a covering letter):.....

.....

**PREVIOUS RECORD**

1) Present school:..... State/Independent (please circle one)

Headteacher (name, title):..... Date of Entry:.....

Address:.....

.....

Telephone:.....

Fax number:.....

Email: (this must be completed):.....

2) Previous school(s), with dates:.....

.....

.....

3) Give details of any SAT, NFER or intelligence test, including dates:

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**4) Games and Physical Activities**

(school teams, times, etc. plus outside interests, school prizes, hobbies and positions of responsibility held):

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**5) Does your child have any medical condition (including allergies and eating disorders), disabilities, special educational need or learning difficulty? Yes/No**

If yes please provide details on the relevant Confidential Information section of this form.

**(If your child requires extra time for exams or needs any learning support, a copy of their Educational Psychologist’s Report must be provided on application).**

**6) Please confirm whether your child will require sponsorship from the School in order to obtain a visa to study in the United Kingdom at this School. Yes/No**

**7) Please say how you first heard of the School. Was it from:**

- Local Reputation       Present School       Friends
- Advertisement       Website       Other (please give details)

**SPECIAL CIRCUMSTANCES**

**Please inform us in a covering letter if:**

- a) the parents are separated or divorced
- b) any person named in this form expects to change address during the next 12 months
- c) there are any Court Orders in relation to the child; for example, as to parental responsibility, residence, contact, prohibited steps, specific issues or periodical payments; or in relation to the parents or if either parent is an undischarged bankrupt or subject to an individual voluntary arrangement
- d) the child may be unable to play a full part in the games and sporting curriculum of the school

PLEASE SIGN THE DECLARATION OVERLEAF

**NOTES - Admission and Entry to the School**

**Registration:** pupils will be considered as candidates for admission and entry to the school when the Registration Form has been completed and returned and the non-returnable Registration Fee paid. Admission and entry will be subject to the availability of a place and the pupil satisfying the admission requirements at the time. The school operates an equal opportunities policy.

**Early registration is recommended. Registrations will be considered in the order in which they are received. A copy of the current edition of the standard terms and conditions will be supplied on request.**

**DECLARATION**

I/We request that the name of our above-named child be registered as a prospective pupil. I/We understand that the standard terms and conditions of the school will undergo changes from time to time as circumstances require, and will apply in all our dealings with the school. I/We understand that the school (through the Head, as the person responsible) may obtain, process and hold personal information about our child, including sensitive information such as medical details, and I/we consent to this for the purposes of assessment, and, if a place is later offered, in order to promote and safeguard the welfare of the child.

**Please return this form to the Admissions Office with:**

**A cheque for the non-returnable registration fee of £150 (payable to Millfield)**

**For all non-EU Nationals we also require a copy of the front cover and inside details of the pupil's passport.**

Once this form is received we shall contact your child's current Head Teacher to request a confidential report. Please advise us if this is not acceptable. Reports should arrive prior to interview.

Return address:

Tutor for Admissions  
Millfield Preparatory School  
Glastonbury  
Somerset  
BA6 8LD

Once this form is received we shall contact your child's current Head Teacher to request a confidential report. Please advise us if this is not acceptable. Reports should arrive prior to interview.

**First signature:**..... **Second signature:**.....

Name in full: ..... Name in full:.....

Relationship to child:..... Relationship to child:.....

Date:..... Date:.....

# MILLFIELD

## Ethnicity

Our ethnic background describes how we think of ourselves. This may be based on many things, including, for example, our skin colour, language, culture, ancestry or family history. Ethnic background is not the same as nationality or country of birth.

The Information Commissioner (formerly the Data Protection Registrar) recommends that young people aged over 11 years old have the opportunity to decide their own ethnic identity. Parents or those with parental responsibility are asked to support or advise those children aged over 11 in making this decision, wherever necessary. Pupils aged 16 or over can make this decision for themselves.

Please study the list below and tick one box only to indicate the ethnic background of the child. Please also tick whether the other sections have been completed by the parent or the child.

Name of Child:

### White

- British
- Irish
- Traveller of Irish Heritage
- Gypsy/Roma
- Any other White background

### Mixed

- White and Black Caribbean
- White and Black African
- White and Asian
- Any other mixed background

### Asian or Asian British

- Indian
- Pakistani
- Bangladeshi
- Any other Asian background

### Black or Black British

- Caribbean
- African
- Any other Black background

Chinese

Any other ethnic background

I do not wish an ethnic background category to be recorded

Parent

Child

*(Any information you provide will be used solely to compile statistics on diversity within the School. These statistics will not allow individual children to be identified).*

# MILLFIELD

## Confidential Information SEN

All information received in this Section will be treated in confidence.

Child's Name:

Parent's/Guardian's Name(s): (1)

(2)

Under the School's Disability Policy, and SEN and Learning Difficulties Policy we are required to provide parents with the opportunity to disclose any medical conditions (including allergies), health problems, learning difficulty or disability of their child. This will assist the School to consider any adjustments it might need to make to assist the child to partake in the School's admissions procedure or when the child enters the School.

Please provide us with as much detail concerning **special educational needs** as possible in the space below. Where possible, please provide any relevant documentation such as medical reports, assessments etc.

# MILLFIELD

## Confidential Information Medical

All information received in this Section will be treated in confidence.

Child's Name:

Parent's/Guardian's Name(s): (1)

(2)

Under the School's Disability Policy, and SEN and Learning Difficulties Policy we are required to provide parents with the opportunity to disclose any medical conditions (including allergies), health problems, learning difficulty or disability of their child. This will assist the School to consider any adjustments it might need to make to assist the child to partake in the School's admissions procedure or when the child enters the School.

Please provide us with as much detail concerning **health problems** as possible in the space below. Where possible, please provide any relevant documentation such as medical reports, assessments etc.

